



**Newfane Central School District  
Board of Education**

**NEWFANE BOARD OF EDUCATION MEETING MINUTES**

**December 05, 2023**

The December 05, 2023 meeting of the Newfane Board of Education was held in Room 129 at the Early Childhood Center. The meeting was called to order by Board President Tomasine at 7:00 pm.

**CALL TO ORDER**

M. Benoit, M. Bower, A. Casinelli, R. Dunn, E. Oudette, J. Schmitt (7:11pm), S. Tomasine

**TRUSTEES PRESENT**

J. Bower, D. Hawkins, K. Klumpp, L. Krueger, C. Miller, P. Young

**ADMINISTRATION  
PRESENT**

A . Dohring

**OTHERS PRESENT**

The District Mission Statement was read by Trustee Benoit.

**PLEDGE OF ALLEGIANCE  
and  
DISTRICT MISSION  
STATEMENT**

Motion made by Trustee Casinelli and seconded by Trustee Bower.  
RESOLVED, that the proposed agenda for December 05, 2023 be approved.  
Resolution Carried:           6 YES           0 NO

**ESTABLISH ORDERS OF  
THE DAY**  
Approved the agenda

There were no remarks at this time.

**PUBLIC REMARKS OR  
COMMENTS**

**PRESIDENT REPORT:**

**REPORTS**

President Tomasine thanked everyone for everything being done throughout the buildings to make the holiday season special for the students.

**SUPERINTENDENT REPORT:**

Superintendent L. Krueger presented the Board of Education with a superintendent's report. The report included:

A grant by the NYS office of Mental Health

A mural in the NECC atrium

Newfane High School Students bake for the community

Congratulations to the Boys and Girls Varsity basketball on winning their tournaments

Upcoming events

Superintendent L. Krueger along with J. Bower, K. Klumpp and P. Young gave a presentation on BOCES programs, services and budget to the Board of Education. This presentation included an overview of what programs and services BOCES provides.

**COMMITTEE REPORTS:**

District Planning Team – Superintendent Krueger shared the planning team is currently looking into student attendance.

District Safety and Facilities Committee – Trustee Casinelli reported that the committee is looking into where the automatic external defibrillators are placed in the buildings. A survey will be sent out to all employees to see who is AED certified.

**NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:**

A . Traverse reported to the Board of Education the grant received for students to visit Albright-Knox Art Gallery has been great.

Motion made by Trustee Schmitt and seconded by Trustee Dunn  
RESOLVED, upon the recommendation of the Superintendent of Schools, that Ashley Randall residing in Lockport, New York, having NYS Initial Certification in Mathematics (Grade 7-12), be and is appointed as a 1.0 CTE Long Term Substitute Teacher, in the Home Economics-General Education tenure area, at step 1, Bachelors, effective November 28, 2023 – April 14, 2024.

Resolution Carried:           7 YES           0 NO

**ACTION ITEMS**  
Approved a contract  
Encl. 2023.12.05.AA

Motion made by Trustee Schmitt and seconded by Trustee Dunn  
RESOLVED, upon the recommendation of the Superintendent of Schools, that Rebecca Wortkoetter, be and is appointed to the position of School Supervisory Registered Nurse, effective December 11, 2023.

Resolution Carried:           7 YES           0 NO

Appointed  
R. Wortkoetter, School  
Supervisory Registered  
Nurse  
Encl. 2023.12.05.AB

Motion made by Trustee Schmitt and seconded by Trustee Dunn  
RESOLVED, DATED DECEMBER 5, 2023, OF THE BOARD OF EDUCATION OF THE NEWFANE CENTRAL SCHOOL DISTRICT, NIAGARA COUNTY, NEW YORK (THE “DISTRICT”) CONFIRMING THE DETAILS OF A CAPITAL OUTLAY PROJECT INVOLVING MODEST IMPROVEMENTS AT THE DISTRICT’S ELEMENTARY SCHOOL BUILDING, AND CONFIRMING THE PROJECT AS BEING A TYPE II ACTION UNDER SEQRA.

Approved a SEQRA,  
annual Capital Outlay  
project  
Encl. 2023.12.05.AC

WHEREAS, the Newfane Central School District, Niagara County, New York (the “District”), after consultation by District officials with the District’s retained architectural firm of Cannon Design (“Cannon”), has resolved that the District should undertake a capital outlay project involving certain modest improvements at the District’s Elementary School building, such work being anticipated to include, but not necessarily be limited to, the removal and replacement of a heat pump, diffusers, and radiators located in the pool lobby, as well as all associated work (the “Project”); and WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by Cannon to be \$100,000; and WHEREAS, the Project is to be financed by the application of \$100,000 of funds earmarked for such purpose as a “Transfer to Capital Fund” in the District’s approved (2023- 2024) budget, with the work on the Project being expected to be completed during the 2023-2024 fiscal year of the District;

and

WHEREAS, the District wishes to reserve the right to expand, contract or modify the scope of the Project in light of the level of future construction bids received, with the understanding that the estimated maximum cost of the Project will not exceed \$100,000; and

WHEREAS, in accordance with New York State Education Department (“SED”) guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act (“SEQRA”); and

WHEREAS, Section 617.5 of the SEQRA Regulations (6 NYCRR Part 617) provides that certain activities are Type II actions that are not subject to review under SEQRA and that such activities include “routine activities of educational institutions,” “maintenance or repair involving no substantial changes in an existing structure or facility;” “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...unless such action meets or exceeds any [Type I] thresholds in section 617.4”; and

WHEREAS, the Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities; and

WHEREAS, under the terms of the Memorandum of Understanding (a/k/a the “MOU” or the “Letter of Resolution”) between the State Office of Parks, Recreation and Historic Preservation (“OPRHP”) (a/k/a the “State Historic Preservation Office” or “SHPO”) and SED, and the terms of the MOU’s exemption form, a project is exempt from SHPO review if, among other possible reasons, a building is 50 years old or older but has previously been evaluated by SHPO and found not to meet the criteria for inclusion in the State and National Registers of Historic Places (the “Registers”); and WHEREAS, SHPO’s Cultural Resource Information System (“CRIS”) indicates that SHPO has determined, in 2020, that the District’s Elementary School building is “not eligible” for listing on the Registers, and therefore the Project work is exempt under the MOU terms described above, although Cannon may nonetheless submit information on the Project work to SHPO for confirmation; and

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District’s Board of Education that the Project is a Type II action, which is not subject to review under SEQRA, and that the Project will not result in a significant adverse impact on the environment; and be it further RESOLVED, that funding for the Project has been included as a “Transfer to Capital Fund” line item (not exceeding \$100,000 in amount) in the District’s approved budget for the 2023-2024 fiscal year, with the understanding that the Project will be completed during the 2023-2024 fiscal year of the District; and be it further

RESOLVED, that this resolution will take effect immediately.

Resolution Carried:            7 YES            0 NO

**THE AGENDA WAS REVIEWED WITHOUT ACTION**

The Routine Order of Business was reviewed.

Meeting Minutes

Classification and placement of students

**ROUTINE ORDER OF BUSINESS**

The Personnel Order of Business was reviewed.

Accept a resignation for the purpose of retirement, Typist – Teacher Aide

Accept a resignation for the purpose of retirement, Custodian

Accept a resignation for the purpose of retirement, Typist – Tax Collector

Approve substitute district personnel

**PERSONNEL ORDER OF BUSINESS**

The New Order of Business was reviewed.

Adopt policy changes

**NEW ORDER OF BUSINESS**

There were no comments at this time.

**CONCLUDING ORDERS OF BUSINESS**

Public remarks or comments

This time was used for Trustees to share information without action.

Anything for the “good of the order”

There are no presentations for the next meeting.

Presentations for the next meeting

Motion made by Trustee Dunn and seconded by Trustee Casinelli

MOVED, that the Board of Education enter Executive Session to discuss a specific personnel matter.

Resolution Carried: 7 YES 0 NO

Meeting recessed at: 7:52 pm reconvened at: 10:02 pm

Executive Session

Trustee Benoit exited Executive Session prior to adjournment

Motion made by Trustee Oudette and seconded by Trustee Bower

MOVED, that the Board of Education adjourn the meeting.

Resolution Carried: 6 YES 0 NO

Meeting adjourned at: 10:03 pm

**ADJOURNMENT**

Respectfully submitted,

Crystal Frank  
District Clerk